



School of Graduate Studies
University of Toronto

Grade Submission Form

This form is to be used for submitting individual grades before the SGS grade submission deadline. This form is also to be used for revising the non-grade report SDF (Standing Deferred) to a letter grade for students with an approved course extension. Graduate units must revise a report of SDF to a letter grade no later than the SGS deadline for grade submission following the original grade submission deadline (i.e., a period of roughly four months – see SGS Calendar, pp. 11-12). After this deadline, SGS will convert all remaining SDFs to INCs, and graduate units wishing to assign a letter grade will need to submit a Grade Revision request to SGS for approval.

Student Name

Student Number

Home Department

Course Title

Course Identifier

Session Course Offered

Is this a late grade replacing an SDF?

☐ Yes

☐ No

Grade



Instructor

Date

Chair/Coordinator

Date